

TENTATIVE MEETING AGENDA
ANNUAL GENERAL SHAREHOLDERS' MEETING
VINCOM JOINT STOCK COMPANY 2012

- Duration: 8:30 Wednesday - 25 April 2012
- Venue: Melia Hanoi Hotel, 44B Ly Thuong Kiet Street, Hanoi

Time	Content	Chaired by	
08:30 – 09:00	Shareholders Registration	Organizers	
	Distribution of meeting materials and Voting Cards		
09:00 – 09:05	Report on checking of shareholders' eligibility to attend the Meeting	Chief Inspector	
09:05 – 09:10	Introducing the Board of Chairs and Chairperson of the Meeting	MC	
09:10– 09:20	Opening of the Meeting	Board of Chairs	
	Nomination of the Secretariat of the Meeting		
	Election of the Vote Counting Committee		
	Introduction of meeting agenda and content		
09:20 – 09:25	Approving the Model Regulations on Organization and Operation of the General Shareholders	Board of Chairs	
	Approving the Regulations on election of members of the Inspection Committee (for the new office term from 2012 to 2017)	Board of Chairs	
09:25 – 09:55	Report of the Board of Management (BoM) on Business Management in 2011	Board of Chairs	
	Report of the Board of Directors (BoD) on Business Performance in 2011 and Business Plan for 2012	General Director	
	Report of the Inspection Committee on Corporate Management of the BoM and the BoD in 2011	Chief Inspector	
	Audited Financial Reports for 2011	Chief Accountant	
	Proposal of the BoM on the Plan for utilizing 2011 after-tax profits and the Plan for increasing the Charter Capital through distribution of dividends in the form of shares to existing shareholders	Board of Chairs	
	Report on the issuance of the international convertible bonds	Board of Chairs	
	Proposal of the BoM for obtaining the "Approval-in-principle" on the relocation of the Company's Head Office	Board of Chairs	
	Proposal of the BoM for amendments and supplements to the Company's Charter	Board of Chairs	
	Proposal of the BoM for approval on the budget and remuneration for members of the BoM and Inspection Committee	Board of Chairs	
	Proposal of the Plan for selection of an independent auditing company	Chief Accountant	
	Report on implementation of the Company's Projects	Project Development Director	
	Proposal for election of the Inspection Committee of the new office term (2012-2017). Announcing and approving the list of nominees for the Inspection Committee	Chief Inspector	
	09:55 – 10:25	Q&A session	Board of Chairs
	10:25 – 10:45	Giving voting instructions and voting on the issues listed on the Meeting Agenda	Vote Counting Committee
10:45 – 11:15	Counting votes - Recess	Vote Counting	

		Committee
11:15 – 11:25	Announcement of voting results	Head of Vote Counting Committee
11:25– 11:30	The newly elected Inspection Committee discusses for election of the new Chief Inspector. Disclosing the results of the Inspection Committee’s discussion. Introducing the newly elected members of the Inspection Committee	Newly elected Inspection Committee
11:30– 11:35	Endorsing the GSM Minutes and Closing	Board of Chairs